

### 1. Select the appropriate patient

A typical patient suitable for direct medical admission to St George Private Hospital includes all adult patients that are in need of assessment and treatment but are not critically ill. This often includes the older complex medical patient with co-morbidities.

#### These patients include:

- Those who are likely to respond to an acute course of therapy, which can then be adapted and continued by them at home.

All patients admitted to our unit must have a provisional diagnosis.

#### Examples of direct admissions to our medical unit could **INCLUDE**:

- Diabetes & hypertension management
- Geriatrics
- Rheumatology & Endocrinology issues
- Gastro-intestinal issues
- Cellulitis
- Patients who have had falls
- Respiratory conditions including pneumonia and asthma
- Wound infections
- Urinary tract infections

#### Examples of those admissions to **EXCLUDE** include:

- Rehabilitation & Respite (except for those DVA approved)
- Patients with violent behaviour
- Patients under 16 years of age
- Patients classified under the Mental Health Act.

### 2. Call our Direct Medical Admissions Line on (02) 9598 5071

- You will be required to provide the following patient information to our Bed Manager/After Hours Manager on the phone:
  - Full name
  - Date of birth
  - Health fund
  - Health fund or DVA (gold card) policy number
  - Diagnosis of patient
- You will also need to provide your direct contact number so the Manager can call back, usually within 30 minutes, to confirm the admission.
- During working hours you will speak briefly with our Medical Officer on duty about the patients diagnosis.

Please note: if this line is not answered straight away please leave a message and the manager will endeavour to return your call.

### 3. The Bed Manager/After Hours Manager & Medical Registrar (during working hours) will confirm the health fund details and discuss admission with the VMO.

### 4. You will usually receive a call back, **within 30 minutes**, to confirm the patient's admission time that day.

### 5. A follow up letter should be faxed to us or given to the patient to bring into the hospital.

**Fax: (02) 8594 5781**

- This letter should outline the diagnosis and any other additional information regarding the patients' medical status.

